



**MGES REQUIRES THE APPLICATIONS FROM THE DESIROUS CANDIDATES FOR FOLLOWING POSTS**



Appt	Vacancy	Qualification	Job Description	Age	Experience / Skills
Regional Director APSACS / Director Academics MGES	1	Min MSc/MS Bio/ Math/Phy/Chem/ Cptr Sciences preferably M.Phil with GPA above 3.0	<ul style="list-style-type: none"> <li>To act as link between APSACS Sectt and APSs of the region, ensure compliance of all academic, training policies and supervise routine activities of schools.</li> <li>Training of faculty, evaluation of schools and any other task assigned by MGES senior management</li> </ul>	45-55 Yrs	<ul style="list-style-type: none"> <li>Preferably shall be familiar with APSACS system.</li> <li>Shall have strong managerial skills.</li> <li>Retired Army Officer of the rank of Lt Col (Preferably from AEC), however shall have not been re-emp by Army previously.</li> <li>Shall be proficient in Microsoft office</li> </ul>
Administrator/ Lecturer Kehkashan Tuition Centre (KTC)	1	MS/MSc Science Subject	<ul style="list-style-type: none"> <li>Besides supervising administrative, academic and financial aspects of the academy, shall take lectures of his subject as well</li> </ul>	45-55 Yrs	<ul style="list-style-type: none"> <li>Shall have supervised some tuition academy for 2 x years.</li> <li>Teaching at some reputed academy for minimum 5 years.</li> <li>Proficient in Microsoft Office</li> </ul>
Admin JCOs / NCOs	2	Retired JCO /NCO Preferably from Infantry / Artillery/ Armourer/ Air Defence retired within last 5 Years	<ul style="list-style-type: none"> <li>Assist Dir Admin and Security in organising security, discipline and administration tasks of the school.</li> <li>Ensuring timely attendance and efficient performance of tasks by sanitary / CI-IV and ancillary staff.</li> <li>Assist Principals in organizing various academic / CCAs.</li> </ul>	Max upto 45 Yrs	<ul style="list-style-type: none"> <li>Shall have completed prescribed colour service.</li> </ul>
Clerical Staff	6	<ul style="list-style-type: none"> <li>Retired Clerks from Pakistan Army or Civilian</li> <li>Shall be conversant with Microsoft office</li> </ul>	<ul style="list-style-type: none"> <li>Assist Principals in maintaining records routine correspondence / fee recovery data / admission records.</li> <li>Any task assigned by Principals.</li> </ul>	22-55 Yrs	Retired Army personnel or Civilian
Drivers	4	<ul style="list-style-type: none"> <li>Preferably retired from Army or civilian</li> <li>Having valid driving license</li> <li>Physically fit.</li> <li>Knowledge / Skill about minor repairs / maintenance will be given preference</li> <li>Retired with in last 5 Year</li> </ul>	<ul style="list-style-type: none"> <li>Maintaining and driving the assigned vehicle.</li> <li>Maintaining vehicles logs.</li> <li>Assist Dir Adm in discharging his duties.</li> </ul>	36-55 Yrs	-do-
Security Gd	5	<ul style="list-style-type: none"> <li>Retired Sep / Lnk from Pakistan Army (Preferably from Fighting Arms)</li> <li>Physically fit and mentally robust</li> <li>Retired within last 5 years</li> </ul>	<ul style="list-style-type: none"> <li>Perform Guard duties at assigned places</li> <li>Assist admin JCOs is in other tasks assigned by them.</li> </ul>	36-55 Yrs	Retired from Pakistan Army
Nursing Assistant	1	<ul style="list-style-type: none"> <li>Retired from AMC as Nursing Assistant Nk / Hav or Civilian</li> <li>Shall have knowledge of administrating First aid</li> </ul>	<ul style="list-style-type: none"> <li>Shall remain present in school timings.</li> <li>Provide First aid to students / faculty when required</li> <li>Demand / maintain record of medicines</li> </ul>	36-55 Yrs	<ul style="list-style-type: none"> <li>Shall have completed prescribed colour service.</li> <li>Civilian qualified Nursing staff can also apply</li> </ul>
PT Instrs	1	Retired from Pak Army within last 5 Year or Civilian Candidate		30-55 Yrs	-do-
Sanitary Worker	9	Retired from Pak Army or Civilian Candidate	To work as Sanitary workers	22-55 Yrs	-do-

- We Offer market based competitive salary package
- Last date for submission of CVs for Ser 1 and 2 (Regional Director APSACS/Director Academics MGES and Administrator Kehkashan Tuition (KTC) is 26 Feb 2024 and for all other posts is 12 Feb 2024.
- Retired Army Personnel, applying for the published posts shall not have been re-employed by Army previously.
- All candidates are required to mark the appointment on their CVs for which they will apply.
- Send your resume to: Director Coordination, Multan Garrison Education System Near Chaman Zar-E-Askari School Road Multan Cantt. Contact No: 061-6350659 Or email your Cvs at [admin@mg.es.pk](mailto:admin@mg.es.pk)